



## The Covington Employee Education Fund

Our Covington Employee Education Fund provides financial assistance to qualified employees and is at the forefront of our Workforce Excellence Program.

Employees are a highly valued asset at The Covington. We understand the important roles our employees play in carrying out our mission. We endeavor to provide an environment where our staff members enjoy their work, feel appreciated and find fulfillment through their contributions to the lives of others. We encourage ongoing education and personal growth. We strive to be the employer of choice.

Education funding operates on a quarterly basis. There is an assessment process for each application, which is handled through the Human Resources Department.

Gifts to The Covington Employee Education Fund are fully tax-deductible.



## *Employee Education Fund*



*Independent Living Assisted Living  
Skilled Nursing*

3 Pursuit

Aliso Viejo, California 92656

Tel: (949) 389-8500 Fax: (949) 362-5000

[www.thecovington.org](http://www.thecovington.org)



RCFE License #306-002255  
SNF License #060000937 COA #206





## Supporting Employee Educational Pursuits

The Covington Employee Education Fund provides a means for our residents and friends to make gifts that benefit the employees. Since it is not possible for us to make personal gifts to individuals who work here, The Covington Employee Education Fund is an opportunity to contribute to the lives of those who enhance our residents' lives daily. Scholarships benefit quality employees who expand their education through enrolling in programs and courses outside the workplace.

The Covington Employee Education Fund includes four ways an employee may benefit.

The **Go To College Program** is available for high school and college age staff who are pursuing advanced education at accredited institutions. Young employees may receive up to \$1,000 per 12-month period toward college, in any area of academia, as incentive for their studies in higher education.

**Tuition Assistance or Tuition Reimbursement** of up to \$2,500 annually is available for a course, certification or degree program at an accredited or approved institution. This scholarship program is designed to augment the employee's skills or qualify him or her for advancement. The scholarship is paid either directly to the educational institution or as reimbursement for expenses already incurred and paid for recent course work.

**Educational Loan Repayment** of up to \$2,500 per year is available for the qualified employee

who has assumed a student loan while pursuing education related to work at The Covington. This plan enables an employee with student loans to apply for aid in repaying a portion of the loan.

A gift to The Covington Employee Education Fund may be made with a gift of cash or appreciated securities, as well as through a bequest, in your will. Upon notification in writing that you have remembered The Canterbury in your estate plans, you become a member of The Covington Legacy Society.

### Dorothea and Edwin Barnes Scholarship: Our First Endowed Scholarship

*Our first named scholarship at The Covington is a gift from residents Dorothea and Edwin Barnes. Ned was a long-time Board member and volunteer at The Episcopal Home, with nearly two decades of service. Dori was equally involved with The Scripps Home in Altadena, which has merged its operations with the Alhambra campus, now renamed Scripps Kensington. Ned said, "Dori and I have been so pleased with and happy in our new life at The Covington, and we realize that so much of our contentment is due to the wonderful staff here. We decided we would like to acknowledge the staff and show our appreciation for all they do for us, by endowing a scholarship." Each year an employee at The Covington will receive the Dorothea and Edwin Barnes Scholarship. This encouragement from Dori and Ned truly will make a difference in the lives of employees at The Covington.*

### Making a Gift

- A gift of \$10,000 to \$50,000 names a scholarship to be awarded annually. Endowed scholarship gifts may be paid in pledges of up to four years.
- A gift of \$500,000 names The Covington Employee Education Fund.

**The Covington Employee Education Fund**  
 c/o Janelle Morton  
 1111 South Arroyo Parkway, Suite 230  
 Pasadena, CA 91105

---

Name

---

Address

---

Phone Number

I wish to contribute \$ \_\_\_\_\_

Payment toward pledge of \_\_\_\_\_

Check enclosed.

Visa/MasterCard number and expiration: \_\_\_\_\_

Signature as name appears on card: \_\_\_\_\_